

Introduction

SIA ACS assessors have an influential and privileged position. You must be able to account for the decisions you make and the behaviours you display. This document provides guidance on your conduct and behaviour. Deviation from the ACS assessor ethics and code of conduct may result in the SIA applying sanctions to your ACS assessor registration and/or your employer taking disciplinary action.

General Statement

As an ACS registered assessor, you shall:

- Act solely in the best interests of the Security Industry Authority, your employer, and the ACS applicant company in the performance of your duties.
- Conduct yourself professionally, with truth, accuracy, fairness, responsibility and objectivity.
- Not misrepresent your qualifications, competence or experience, nor undertake assessments beyond your capabilities.
- Treat in a confidential and sensitive manner all information gained in relation to any ACS applicant company, their assessment and possible certification and/or accreditation. This includes:
 - any device, graphics, written material or other information in tangible or intangible form, clearly identified as confidential, or identifiable as private/sensitive by the nature of its content and/or context
 - information about any individuals encountered in the assessment process
- Not intentionally communicate false or misleading information which may compromise the integrity of the assessment, certification and/or accreditation, processes or decisions therein.

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- Be able to act professionally and objectively under adverse pressure from your employer and the ACS applicant company being assessed, continuing to adhere to SIA instructions and/or guidance notes.

Code of Ethics

In accepting receipt of an SIA ACS assessor registration card, you agree to uphold and advance the status and integrity of the ACS, and in keeping with high standards of ethical conduct, you acknowledge you will at all times.

General issues

1. Be honest, impartial and committed to protecting the public by conducting rigorous, objective and fair assessments.
2. Strive to increase the competence and prestige of the assessment profession.
3. Use my knowledge and skill for the good of society, and in promoting the safety and reliability of products and services for public use
4. Endeavour to support the aims and objectives of the Security Industry Authority, acting as a credible ambassador for the ACS.

Relations with the Public

5. Endeavour to promote public awareness of the SIA and the ACS
6. Be dignified and modest in explaining my work and merit.
7. Preface any public statements by clearly indicating on whose behalf they are made.

Relations with SIA, employer and ACS applicant companies

8. Act as a credible representative of the SIA and my employer.
9. Inform the SIA, my employer and the ACS applicant company of any business connections, interests or affiliations which might influence my judgment or which could be perceived to influence my objectivity.
10. Not accept gifts or hospitality for any reason or purpose; nor show favour or disfavour to anyone.
11. Not disclose information concerning the confidential business affairs or technical processes of the SIA, any present or former employers or ACS applicant companies without proper consent.
12. Not accept compensation from more than one party for the same service without the consent of all parties. If employed, I will engage in supplementary employment or consulting practice only with the consent of my employer.

Relations with peers (when applicable)

13. Take care to ensure that credit for the work of others is given to those to whom it is due.
14. Endeavour to aid the professional development and advancement of those in my employ or under my supervision.
15. Not compete unfairly with others and will be courteous to all associates and those with whom I have business relations.
16. Respect my peers' opinions and conduct to ensure that honesty and openness is demonstrated within an assessment team.
17. React openly and professionally in the event of non-ethical behaviour of my peers.